

TOWN COUNCIL MINUTES**MARCH 3, 2008**

The regularly scheduled meeting of the Hampden Town Council was held on Monday, March 3, 2008. The meeting was held at the municipal building council chambers and was called to order by Mayor Briggs at 7:07 p.m.

Attendance: Councilors: Mayor Rick Briggs, Thomas Brann, Andrew Colford, Matthew Arnett, Shannon Cox and Andre Cushing. Edward Murphy was excused.

Town Manager: Susan Lessard

Town Counsel: Thomas Russell

Department Heads/Staff: Public Works Director Chip Swan, Library Director Debbie Lozito and Public Safety Director Joe Rogers

A member of the press and citizens

Mayor Briggs informed the Council that Councilor Murphy was ill and had requested an excused absence. Councilor Cushing so moved, seconded by Councilor Arnett – unanimous vote in favor.

A. CONSENT AGENDA

Treasurer's Warrants were circulated for approval and signatures of the Finance Committee. The balance of the Consent Agenda was accepted without objection.

B. PUBLIC COMMENTS

Jim Feverston, Treasurer of the Lura Hoit Pool Board of Trustees reminded everyone that the spaghetti supper and silent/live auction to benefit the Lura Hoit Pool Susan G. Abraham Endowed Memorial Scholarship will be held Saturday, March 8, 2008 from 5:00 to 8:00 pm at Hampden Highlands United Methodist Church.

C. POLICY AGENDA**1. PUBLIC HEARINGS**

There were none.

2. NOMINATIONS-APPOINTMENTS-ELECTIONS

There were none.

3. UNFINISHED BUSINESS

a. BID RESULTS – AIR CONDITIONING FOR LIBRARY

Library Director Debbie Lozito informed the Council that all the bids came in higher than expected and there is a shortfall of approximately \$3700. Manager Lessard explained that the bid from the low bidder R J Morin was renogiated and reduced down to \$46,000. Manager Lessard said the Library Reserve fund will have a balance of \$43,000 at year-end and the Edythe Dyer Library Friends group has approximately \$400, the Library book sale an additional \$500, bottle donations of \$500 and library patrons have donated \$455.50 toward the project, leaving a shortfall of approximately \$2000.

Councilors Arnett and Cox would like to see a needs assessment come from the Library Board of Trustees before the upcoming budget and look at the whole picture with the air conditioning being a component of that. Debbie informed the Council that the Trustees are currently doing that and she will request that it be completed by the end of April. Mayor Briggs and Councilor Colford expressed concern about draining the reserve account.

Councilor Brann moved and Councilor Cox seconded to authorize the purchase and installation of the air conditioning system at the Edythe Dyer Library and award the bid to R.J. Morin Co. using funds as previously allocated with remaining funds to come from anticipated fund balance.

Although the bids are good for only 30 days after they were opened on February 15th, Councilor Arnett stated that he would rather wait for the needs assessment from the Library Trustees. He moved to table this until the next Council meeting on March 17th. The motion died for lack of a second.

By roll call, vote on the original motion was 4 in favor and 2 opposed (Arnett and Briggs) – motion carried.

b. TRANSFER STATION PROPOSAL

In Councilor Murphy's absence, Manager Lessard reported that the Public Works & Solid Waste Committee met on February 21st to discuss problems with transfer station operation. The recommendation from the committee is that household trash, recyclables and swap shop disposal continues with Wednesday through Friday 10 a.m. to 6 p.m. and Saturday/Sunday 8 a.m. to 4 p.m. schedule year round. All other waste disposal, including metal, appliances,

wood and construction & demolition debris, shingles, computer monitors, and televisions shall be accepted the second and fourth weekends of each month, both Saturday and Sunday from 8 a.m. to 4 p.m. Additionally the Committee recommended a \$15 fee for disposal of any appliance with a refrigerant that must be removed. The fee would be paid at the Town Office and a sticker would be issued to place on the appliance at the time of disposal. On weekends that non-household trash is accepted there will be staffing at the gate to check for stickers prior to entrance and sufficient staff on hand to handle acceptance of all materials. Manager Lessard and Public Works Director Chip Swan recommend implementation of this policy beginning in May in order for appropriate notice to be sent to all transfer station users. Finally, the Committee recommends that the Town Office staff continue to follow the guidelines currently in place for issuing stickers.

Chip informed the Council that he would need to hire a part-time person to run the compactors and plans to use the services of a security company at \$16/hour in order to have someone at the gate to check stickers on the weekends that non-household trash is accepted. He plans to move the entrance of the transfer station to make it longer so there will be room to turn away people who don't have adequate stickers before entering.

Motion by Councilor Cushing, seconded by Councilor Colford to accept the Committee recommendation to charge a \$15.00 fee to pay for the disposal of any appliance with a refrigerant and require a sticker to be obtained from the Town Office and placed on that appliance prior to disposal – unanimous vote in favor.

Motion by Councilor Cushing, seconded by Councilor Arnett to reiterate the procedure now in place to require residents to acquire a permit to use the transfer station and continue to require presentation of a vehicle registration and appropriate identification to receive a sticker.

Following discussion as to whether the verbiage of the motion was correct, Councilor Cushing withdrew his motion.

Motion by Councilor Brann, seconded by Councilor Arnett to reaffirm the existing policy for issuance of transfer station decals – unanimous vote in favor.

Motion by Councilor Cushing, seconded by Councilor Arnett that all other waste disposal outside of household trash, recyclables and swap shop, including metal, appliances, wood, construction and demolition debris, shingles, computer monitors and televisions shall be accepted the second and fourth weekends of each month from 8 am to 4 pm beginning the second weekend of May. By roll call, vote was 5 in favor and 1 opposed (Colford) – motion carried.

It was the consensus of the Council that this policy will be reviewed and evaluated after a one-year period.

Councilor Arnett noted that the decal issuance policy states that vehicles without decals will not be allowed access to the transfer station and he moved to refer this to the Ordinance Committee to look into drafting an ordinance that would impose a fine for anyone entering the transfer station without a decal. Councilor Cushing seconded the motion and vote was 5 in favor and 2 opposed (Brann and Colford) – motion carried.

c. WATER DISTRICT RATE CASE - UPDATE

Manager Lessard reported that there is another conference call with all the parties scheduled for March 6th to discuss additional information submitted by the Water District. She further reported that Attorney Russell has contacted an attorney and the Town has received information about that law firm and should the Council decide to hire that firm, that discussion should take place in Executive Session.

Manager Lessard informed the Council that she met with Water District Superintendent Cam Torrey this morning to talk about the process that we are going through and that it had been the Council's hope that the District and the Council could work cooperatively in looking at the issues of cost and long-term use and all those things that impact the decision of who ends up running the District. Manager Lessard and Mr. Torrey feel that a vehicle for that might be a subcommittee of the Council that meets with a subcommittee of the Water District Board of Trustees to review the information necessary to understand fiscally and management-wise the operation of the District and come out with some sort of recommendation before either side has to hire an attorney. She reported that the Water District Board of Trustees will consider a resolution at their meeting on March 20th in support of working with the Town Council in looking at this idea of what is best for the ratepayers and taxpayers of Hampden. Councilor Brann requested that discussion of forming a subcommittee be placed on the agenda for the next Council meeting.

4. NEW BUSINESS

a. FIREFIGHTER/PARAMEDIC STAFFING SHORTAGE

Councilor Brann reported that during the Finance Committee meeting last week, there was discussion about current firefighter/paramedic coverage that it is of emergency in nature in that the ability to provide coverage for all shifts is not possible with current staff levels. He moved to set aside the rules for the purpose of adding an item to the agenda to discuss the paramedic situation at

this time. Councilor Cushing seconded the motion and vote was unanimously in favor.

Motion by Councilor Brann, seconded by Councilor Cushing to add to the agenda a discussion of the paramedic shortfall situation – unanimous vote in favor.

Public Safety Director Joe Rogers reported that the Fire Department has been staffing one of the crews with Call Firefighters who were qualified to fulfill the duties of a firefighter and an EMT. Three of those four people, including the live-in student, have found full-time employment and are no longer available to fill that void. There are no other people on the Call Department who are qualified at this time. Joe said he can fill it with overtime on a short-term basis, but that gets to be cost-prohibitive over the long-term and puts a strain on the staff. He asked for authorization to advertise for a full-time firefighter/paramedic position.

Motion by Councilor Brann, seconded by Councilor Colford to authorize the Public Safety Director to advertise for a full-time firefighter/paramedic position to fill the need – By roll call vote was unanimously in favor of the motion.

**b. REVIEW OF COMMITTEE MISSIONS/PROCEDURES –
COUNCILOR CUSHING**

In light of the fact that there are several new committees and committees that are experiencing growth in membership, Councilor Cushing feels that it is appropriate to review the policies and procedures of the committees and to provide appropriate education for new members. He requested that the Council establish a subcommittee to review the procedures and missions of current committees to ensure consistency and standardization. It was decided that Councilors Cushing and Cox will serve on that subcommittee with 2 to 3 other people who have served or are currently serving on town committees.

**c. CONSIDERATION OF CREATING TECHNOLOGY
COMMITTEE – COUNCILOR CUSHING**

Councilor Cushing noted that it has become clear that technology is no longer just a supplement in providing government services, but has become an integral part of that. To that end, he thought it would be appropriate to create a technology committee and draw on the expertise of staff and members of the community to help in identifying what role information technology will continue to play in the provisions of those services. Following discussion, Councilor Brann moved and Councilor Cushing seconded to refer this item to the Communications Committee for discussion and feedback to the full Council – unanimous vote in favor.

D. COMMITTEE REPORTS

Councilor Colford reported that the Appointments Committee meeting scheduled for February 26th had to be cancelled due to the weather and will be rescheduled as soon as possible.

Councilor Brann reported that the Finance Committee met last week and reviewed ambulance billing, looked at personnel issues and is in the process of collecting information on tax rebate programs for senior citizens. The Committee will continue with regularly scheduled meetings.

Councilor Brann further reported that the Comprehensive Planning Committee will meet tomorrow evening following the Community Services Committee meeting.

Councilor Cushing reported that the Economic Development Committee met earlier this evening to review some items and he will be requesting a meeting in Executive Session to review contractual arrangements.

Councilor Cox reported that the Community Services Committee will meet tomorrow evening and will be looking at its mission statement and the Committee will prioritize 2 to 3 items it would like to have featured in the newsletter or on the *Hampden Highlights* program.

E. MANAGER'S REPORT

A copy of the Manager's Report is attached hereto.

F. COUNCILOR'S COMMENTS

Councilor Brann commented that in reviewing the issues that needed to be looked at by the Town's Economic Development Committee, one of those items was whether the TIF Policy that was created to stimulate initial development within the business park should continue the way it is or if TIF should be used for other things. Some other suggestions that have come up out of comprehensive planning are workforce housing development and specific kinds of businesses the Town wants to see. Councilor Brann reported that the Town's Economic Development Committee felt that the policy is fine as is and he asked if the Council agrees with that assessment or if this is an issue that should come before the Council's Economic Development Committee or Finance Committee. Councilor Brann also felt that the Pine Tree Zones need to be reviewed and that the Town needs to consider the concept of impact fees.

Councilor Arnett said he would like to see a review of the Host Community Benefit Fund Policy.

MANAGER'S REPORT
03/03/08

Tax Due Date – A reminder that second half of 2008 property taxes are due by Wednesday, April 2nd to avoid interest.

Re-scheduled Appointments Committee Meeting – We need to reschedule the Appointments Committee meeting that was cancelled on 2/26/08.

MDOT Grant Money – Pedestrian Access – Fred Michaud of MDOT called on Friday to ask if the Town was interested in \$5,000 in grant money for pedestrian access planning. He will be submitting the application through EMDC for us for that purpose.

Budget Schedule – I will be submitting the budget hearing schedule at the next Council meeting for your review and consideration.

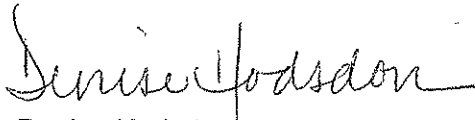
EXECUTIVE SESSION:

Motion by Councilor Cushing, seconded by Councilor Brann to enter executive session pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing contractual matters relating to Economic Development, to include the Town Council, Town Manager and Town Attorney – unanimous vote in favor.

Motion by Councilor Cox, seconded by Councilor Brann to re-enter regular session at 11:05 pm – unanimous vote in favor.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:06 p.m.

A handwritten signature in cursive script, reading "Denise Hodsdon".

Denise Hodsdon
Town Clerk



State of Maine
Department of Health and Human Services
268 Whitten Rd. 11 State House Station
Augusta, Maine
04333-0011

A-3-4

John Elias Baldacci
Governor

To: General Assistance Administrator – Hampden

From: Cindy Boyd, Program Manager
General Assistance

Date: February 26, 2008

Re: General Assistance Reimbursement for FY 2009

=====

22 MRSA 4311 requires that the Department of Health and Human Services reimburse your municipality for a percentage of your direct costs of General Assistance expenditures as long as the local programs are in compliance with all requirements of Chapter 1161 of the Maine State Statutes.

Since July 1989, in addition to receiving the 90% reimbursement once total expenditures exceed the municipal threshold, municipalities have been given the choice of receiving 50% reimbursement of direct costs up to the threshold, or 10% of all direct costs for the entire fiscal year. Since this is in addition to the 90%, when a municipality elects the 10% formula, reimbursement level becomes 100% once the threshold is met.

Since July 1, 1993, your threshold (.0003 of state valuation for your municipality) is based on the most recent state valuation relative to the state fiscal year for which reimbursement is being issued. For the current year, FY2008, your threshold was based on the 2007 state valuation. Beginning on July 1, 2008 (FY2009), it will be based on the 2008 state valuations. We are providing you with your current threshold and the one to be used effective July 1, 2008 to help you in deciding which percentage rate would be most beneficial to your municipality. Some valuations have decreased; however, **most municipalities will benefit by keeping the 50% reimbursement rate.**

Each spring, the Department requests that municipalities inform us as to which formula they have chosen to follow for the next fiscal year. We would like this information no later than June 1, 2008 so we may prepare our record keeping prior to July 1, 2008. If we do not receive a response, we shall continue the reimbursement as previously established by your municipality. **YOU DO NOT NEED TO CONTACT THE DEPARTMENT IF YOU DECIDE TO KEEP THE SAME REIMBURSEMENT RATE YOU HAD THIS YEAR.**

Your current threshold is \$150,645.00
Effective 7/1/08 your new threshold will be \$166,395.00



A-3-b

MAINE PUBLIC HEALTH ALERT NETWORK SYSTEM



*Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention (Maine CDC)
(Formerly Bureau of Health)
11 State House Station
Augusta, Maine 04333-0011
Phone 1-800-821-5821 / Fax 207-287-7443*

****ADVISORY – Important Information****

2008PHADV002

TO: Acute Care Rural health Centers; Border Medical Officers; County EMA; EMS; Fire Departments; FQHC; Home Health Agencies; Hospital Association; ICPs; LHOs; LTCS; Maine Tribal Health Directors; ME Lab Facilities; ME Primary Care Association; MEMA; Public Health Nurses; Public health Optional; Public Health Required; Public Private Colleges; School Based Health Centers; School Nurses; State Federal Agencies

FROM: Dora Anne Mills, M.D., M.P.H., Public Health Director

SUBJECT: Widespread Influenza Activity in Maine

DATE: February 26, 2008

TIME: 7:45 AM

PAGES: 3

PRIORITY: High

Confidentiality Notice: This fax message is intended for the exclusive use of the individual or entity identified above. It may contain information, which is privileged and/or confidential under both state and federal law. If you are not notified otherwise, any further dissemination, copying, or disclosure of the communication is strictly prohibited. If you have received this transmittal in error, please immediately notify us at 287-5768 and return the original transmission to us by mail at Key Bank Plaza, 6th Floor-286 Water Street, Augusta, ME 04333, without making a copy. Your cooperation in protecting confidential information is greatly appreciated.

Maine Center for Disease Control and Prevention (Maine CDC)
(Formerly Bureau of Health)

Widespread Influenza Activity in Maine

Summary: In February, influenza activity has become widespread in Maine, with all 3 of the major seasonal influenza variants circulating. Outbreaks of influenza are occurring in schools and in long term care facilities across the state. Although there is a decrease in the relative efficacy of this year's vaccine against two of the three circulating strains, influenza vaccination is still strongly encouraged, especially to protect those persons at risk of more severe disease. Chemoprophylaxis and treatment of influenza with oseltamivir (*Tamiflu*) or zanamivir (*Relenza*) continues to be recommended in spite of low levels of oseltamivir resistance noted among influenza A (H1N1) in national studies. Influenza-related deaths in persons aged less than 18 years and outbreaks of influenza-like illnesses in long term care facilities should be immediately reported to Maine CDC at 1-800-821-5821.

Background: Active surveillance for influenza activity is conducted year-round in Maine as part of a national influenza surveillance system. Surveillance activities include monitoring levels of influenza-like illness at outpatient care sites, tracking influenza and pneumonia hospitalizations and deaths, identification of influenza and other respiratory viral isolates at major clinical laboratories in Maine, and typing and sub-typing of influenza isolates at the Maine Health and Environmental Testing Laboratory. Weekly reports are published during the season, and are available at: http://www.maine.gov/dhhs/boh/Influenza_Surveillance.htm.

National Influenza Activity: Influenza activity has increased rapidly since early January and became widespread in almost every state by the week ending February 16th. Influenza B and both major subtypes of influenza A (H3N2 and H1N1) are circulating widely. Antigenic characterization of circulating viruses at the Federal CDC indicates that two of the three major influenza subtypes (influenza B and influenza A {H3N2}) are not well-matched to the corresponding antigens in this season's vaccine, which indicates that protective efficacy for these variants is probably decreased. There is a good vaccine match for the third circulating subtype (influenza A {H1N1}).

Antiviral Resistance: Two antiviral drugs, oseltamivir and zanamivir, have been recommended for prevention and treatment of influenza A and influenza B during this season. Testing for antiviral resistance at Federal CDC has identified low levels of resistance to oseltamivir (5.7%) in this year's isolates, all occurring in one subtype (influenza A {H1N1}). All tested viruses retained their sensitivity to zanamivir. The Federal CDC continues to recommend the use of both oseltamivir and zanamivir for influenza prevention and treatment.

Influenza in Maine: During this season, influenza was first detected in Maine in late November, with levels of activity observed to be sporadic or local through the end of January. During the first two weeks of February, however, influenza has become widespread and all three subtypes of influenza have been identified in the state. Since December, outbreaks of influenza and influenza-like illness were reported from six long

term care facilities and four schools (five confirmed to be influenza A and one confirmed to be influenza B) in eastern, western, midcoast, and Aroostook regions of the state.

Recommendations: Medical providers should be aware that influenza is circulating widely in Maine and review the recommendations for influenza prevention and control for 2007-08 published by Federal CDC (<http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5606a1.htm>).

- **Influenza vaccination is still strongly encouraged** for persons who wish to reduce their risk of becoming ill with or transmitting influenza, and especially for all children 6 months – 4 years, adults aged > 50 years, women who will be pregnant during the influenza season, persons with health conditions which place them at risk of influenza complications, residents of long term care facilities, health care workers, and household contacts of persons at risk of complications.
- Despite some low-level resistance to oseltamivir, there is **no change in the recommendations for the use of antiviral medications** (oseltamivir or zanamivir) for prophylaxis and for treatment of influenza. Note: The use of rimantidine and amantadine is not recommended because of high levels of resistance.
- The risk of influenza transmission and potentially high rate of influenza complications among residents of long term care facilities (LTCF) is of particular concern with the recent increases in transmission, and LTCF administrators and clinicians are strongly advised to immediately report outbreaks of febrile respiratory illness or any confirmed influenza cases among residents or staff by calling 1-800-821-5821. (See : <http://www.cdc.gov/flu/professionals/infectioncontrol/longtermcare.htm>)
- Further information on influenza surveillance activities in Maine can be found at: http://www.maine.gov/dhhs/boh/Influenza_2007-2008.htm



March 3, 2008

Susan Lessard
Town Manager
106 Western Avenue
Hampden ME 04444

Dear Ms. Lessard:

It gives me great pleasure to invite you to the Installation Ceremony for Richard Weeman, Postmaster, Hampden, Maine.

The installation of a Postmaster is an event where the selected recipient of the position takes full management responsibility for accurate and timely mail service for the community. Dick's extensive postal background will serve him well in meeting the needs of both the employees and residents of Hampden into the 21st Century.

The ceremony is planned for Thursday, March 27, 2008, at 1:00 p.m. at the Hampden Town Office, 106 Western Avenue, Hampden.

Please join us in sharing this occasion with Dick. This installation will continue to renew our sense of tradition and pride in service that makes our people and organization second to none.

Sincerely,

A handwritten signature in cursive script that reads "Susan S. Mills".

Susan S. Mills
Manager, Post Office Operations
District of Maine

Please RSVP to Dick Weeman at (207) 862-3050 by March 20, 2008.

Bangor Region Leadership Institute
March 6, 2008

During my almost 30 years of public service, I have seen and experienced about everything you can image from the perspective of Code Enforcement Officer, Planner, Regional Planner, Director of three Planning Commissions and currently Economic Development Specialist for the Town of Hampden.

I've seen people at their best and at their worse. I've witnessed the political process at its best and worst. Ive concluded that if zoning doesn't bring out the worst in people, the political process of government surely will.

Underneath it all, this region is filled with dedicated, hard working, sincere, proud and well intended people who give of the time to assist the town in which they live.

The experience in public service has brought me into the depths of government at the volunteer level, the ground floor, the real people, those who do the difficult thing without the pay and often times at a price of loss of business, public ridicule, angry family members, and neighborhood fingerpointing, all in their efforts to do what is right.

I have great respect for these volunteers and municipal board members who give of their time, effort, commitment and summer evenings with their families....all for the public good. It is with them in mind, Id like to share some thoughts, observations, frustrations and suggestions under the topic of economic development and planning at the municipal level.

Planning vs. Development
The Great Divide
Perception or Reality?

From the State level right down to the smallest of municipal governments there exists to varying degrees a friction and frustration between planning and economic development.

Lets look at structure....

State/Region

- State Planning Office with no state plan.
- Regional Planning Commissions but no regional plan.
- Community and Economic Development Office trying to promote Community and Economic development but in accordance to what state wide benefit, plan, purpose or strategy?
- And 490+ communities individually seeking consistency with ten goals unrelated to a larger plan or strategy under the growth management legislation.

Resulting in, little if any coordination between these government agencies and regional entity's let alone the 490 + governments at the municipal level.

Local

So, planning and economic development ultimately falls on the shoulders of municipal leaders from all 490 plus governments.

All seeking to:

- Attract business and industry,
- Deal with the costs associated with residential development,
- Increase municipal valuation from which comes the taxes to pay bills, and deliver services
- Adjust to the pressure from Augusta who recently attempted to infringe upon the right of these governments to raise revenues as they deemed necessary
- Create economic development opportunity

The majority of these efforts are conducted:

- In isolation within the boundaries of these governments;
- In competition with these other governments;
- And in the absence of

- a comprehensive state wide plan for economic development
- a regional plan for economic development
- and without the benefit of a local plan for economic development.

Economic Development

Unfortunately, economic development efforts at the local level, in the overwhelming majority of communities, has fallen solely upon the local planning boards.

What is the principal role of Planning Boards?

Planning Boards

Planning Boards are comprised of 7-9 citizens at large, whose principal duty is to review, approve and deny development proposals in accordance with established criteria, standards and rules, contained within State Laws and Local Ordinances.

- They are referred to as the *Administrative Review Authority” of the Community.
- They are empowered through State legislation in their creation and receive their authority within the individual laws and ordinances of the state and town.
- Their primary role is to ensure compliance of proposed development with the shoreland zoning and subdivisions laws of the State of Maine or as locally adopted within town Ordinance.

It is my opinion that Community and Economic Development does not belong with the Planning Board. The Planning Board should be supportive of it.

By their very nature and purpose, it is an incompatible role within the community. They are to administer the rules and regulations created by a

democratic process and act within the authority with which they have been granted.

They can play a role as part of a comprehensive planning effort or regional economic development plan, but we know that latter plan doesn't exist in the majority of communities, and none at the regional or the state level.

HISTORICAL DEVELOPMENT OF PLANNING BOARDS.

The focus on economic development, without the investment in municipal boards has resulted in three types of planning boards which I will attempt to categorize at risk of offending someone...sorry.

NOT INTENDED TO BE CRITICAL JUST REALISTIC

Professional Board (10% of Towns)

- Very rare in Maine.
- Primarily due to the individuals on the board who tend to possess real world or work world experience in land use regulations.
- From communities have been heavily developed and under development pressure.
- Larger population and greater motivation in self interest.
- Welcomes development consistent with the community vision.
- Requires training of its members and provides sufficient training to avoid inappropriate behavior and decision making process
- Understands the expensive of uncontrolled growth.

Busy Board (20% of Towns)

- Service Center Communities.
- Diversity of interested members rarely trained or understand the land use laws of the State of Maine.
- Are reliant on municipal staff for guidance.
- Tend to be more reactionary to political influence.
- Welcomes development where it might be more acceptable to people rather than what makes sense in terms of the towns future.

- Receives little or no opportunity for training and surely doesn't have training paid for or provided by the municipal government.
- Generally knows the sprawl isn't good.

Typical Board (70% of Towns)

- Despite the best of intentions, doesn't understand the perimeters of their authority.
- Tends to make decisions based on personal feelings of right and wrong.
- Views community and economic development as a potential threat to the character of the community.
- Views sprawl as job creation.

The impact? An obstacle in the way of economic development.

PERCEPTIONS = NEGATIVE IMPACT

Planning Boards

vs

Developers

Obstructionists to Development
 Save the Natural Resources/Habitat
 Protect the Lakes
 You can't do it that
 They have too much power
 Build a park with nature trails
 Taking land without compensation
 Inconsistent development reviews and approvals
 Make decisions based on whether they like you
 Make decisions based on who you live beside

Cut it down and pave it!
 Shoot the owl, eat the eagle
 Develop the lakes
 Circumventing Rules
 Filling the wetlands
 Build a road with sewer lines
 Half acre lots everywhere
 Just trying to make money

***The larger Impact? THE LOSS OF THE MOST EFFECTIVE
 COMMUNITY AND ECONOMIC DEVELOPMENT TOOLS***

Lack of political support for comprehensive planning – foundation for future

Lack of support for land use regulations – unfair and unjust
Zoning bad!!! – Sprawl good
Hesitation to amend existing regulations for fear of losing them.
30 year old zoning ordinances - 30 year old comprehensive plans
Very frustrated developers
Planning Board members feeling abandoned and uncertain as to their role
within the government structure without guidance, direction or purpose
relating to the future of their community.

“So, bring your business to Maine and see if you can get by us ☺”?

Or

“Tell us what to do Mr. Developer because no-one else has and we really
don’t know.

THE DREAM

The Key to a Healthy and Prosperous State

LEADERSHIP! State Level

STATE: Needs to develop a **strategic economic plan**, utilizing the
diversity of assets and resources this state has to offer in its
regions and people. (Developed with the Regions)

Abandon the one size fits all mentality and start viewing the
distinct areas of the state for their contribution to what makes us
Maine.

The development challenges in Washington County are
far different than Cumberland County, yet both offer two
distinct ways of life very suitable to different types of
people. Use the diversity of the regions of Maine within
one plan.

REGION: Develop a **strategic Regional Plan**, consistent with the State
Economic Plan. (Developed with the Communities)

LOCAL: Require **Local Plan** be consistent with the Regional Plan, thereby consistent with the State Plan. Rather than 490+ communities trying to meet 10 goals unrelated to anything.

UNTIL THEN..

Key to successful and responsible Community and Economic Development:

LEADERSHIP! Local Level

1. Community leaders need to require and provide annual training for their municipal boards. (At least a MMA Manual for Planning Boards and Boards of Appeal). The decisions that planning boards make have much greater implications than a "certified" code officer, yet no requirement for even understanding the laws they administer and interpret.
2. Community leaders need to recognize the value of regional economic development initiatives, drop the town borders and sell the diversity of the region. Everybody wins with economic development. Make sure your community is represented. Share the costs and the investment. But make the investment and have the patience for it to work.
3. Communities need to take the initiative to plan their future, direct growth in a responsible way toward an end result they have chosen. (Stop complaining about Augusta and be who you want to be)
4. Community leaders need to develop a fluid, predictable, and consistent development review process. Make the rules and the expectations clear up front.

Developers want to know:

1. What do they have to do.
2. If they do it when can they get approval?

It would amaze you how difficult it is to get those questions answered.

In Closing:

- We seek to provide our children with best education possible to prepare for the world.
- We seek to maintain the highest level of education in our universities to mold and shape our future.
- We seek to provide our military the best intelligence available to prepare them for conflict.
- Shouldn't we provide our municipal leaders with the knowledge necessary to protect the safety, health, welfare and economic well being of our citizens?

From my perspective the most effective way to promote development, prosperity and improve quality of life in our communities is for towns to

Develop a Comprehensive Plan that clearly states what the town is best positioned to be, what it wants to be, and how its going to get there.

Develop and administer Land Use regulations that gets the town not only to where it wants to be and who it wants to be, but also provides a fluid process to expedite the types of development that take it there more quickly.

Develop a competent and effective planning board which understands not only its role and responsibilities under the various laws it is obligated to administer, but also what they can do to promote and facilitate the vision of the community.

Commit to an effort, whether locally or regionally to seek out the types of development that supports the town's vision and make sure that the community is ready to accommodate that development they seek.

And do all this with the understanding and acceptance that it doesn't happen without leadership, and it won't happen until planning is viewed as a foundation of a town's community and economic development.

**EDYTHE L. DYER LIBRARY
BOARD OF TRUSTEES
MINUTES
January 9, 2008**

Members present: Debbie Lozito (ex officio), Don Desmarais (Chair), MaryAnn Bjorn, Ruth Stearns, Bion Foster, Tony Mourkas, Fred Jones, Richard Jenkins, Judy Beebe, Cheri Condon, Yvonne Lambert, Janet Briggs, Dave Barrett, John Skehan and Mark Russell

Meeting called to order at 7:35 a.m.

Minutes of the December 12, 2007 Board meeting were read and accepted as read.

Financial, Circulation, and Director's reports were read. Debbie encouraged everyone to participate in *Penobscot Reads! 2008*. She also informed the board that the airconditioning project will be put to bid January 19 with a pre-bid meeting on January 31. Bids will close three weeks after that meeting and a final decision should be made at the Town Council meeting on February

Motion to adjourn was made and seconded. All were in favor. Meeting was adjourned.

The next meeting is February 13 at 7:30 a.m.

Respectfully submitted,

Donna Beck
Recording Secretary

LURA Hoit Pool

Board Meeting Minutes ~ 2/12/08

Dan Brooks brought the meeting to order at 7:03 pm.

Those present: Dan Brooks, Whitey Miller, Cedena McAvoy, Norman Stern, Karen Brooks, Jim Feverston, Garry Greene, Kim McNutt, Mary Ellen Conner, Darcey Peakall, and Julie Macleod.

The secretary's minutes were accepted as presented.

Mary Ellen Conner was introduced as the newest member to the Board of Directors. She will be filling Norma Bishop's position.

Jason Snyder, Hampden Academy Swim Coach, was introduced to the Board of Directors. Jason thanked the board for their support during the 2007-2008 swim season. The swim team had 45 members this year compared to 25 swimmers last season. Jason reported to the board that the swim-a-thon had over 55 swimmers participating that evening and that they hoped to raise over \$2,000.00 for the Susan G. Abraham Scholarship Fund.

The treasurer's report was read and approved.

Darcey reported that the income is up \$4,000.00 from last year at this time; \$2,300.00 of that amount is from the swim team rental fees.

Darcey showed the board the new vacuum and described how it worked. She has a maintenance contract on the motor for one year.

Jim introduced Darlene Twiss, a family friend of the Abraham's. She is helping to coordinate the spaghetti dinner. Darlene is the fundraising contact person. She handed out a packet of business' that have donated money or items for the silent auction. Annie O'Reilly is the contact person for the radio and TV stations and has been hanging up the posters for the event. Mike Lufkin will be the silent auction chairperson and Kim McNutt is going to be the kitchen leader. The church is providing kitchen helpers and greeters for the evening as well as all the desserts. Dan asked Darlene and Jim to keep the board informed of what is going on with the event, since the board has not had input up to this point. The board would like someone from the board to be in charge of the event and Jim agreed to be that person.

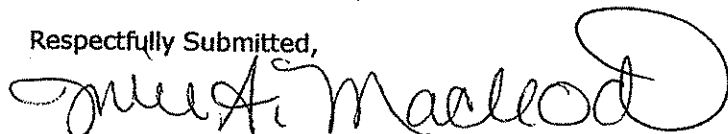
Dan asked how many board members would be around to volunteer and Garry, Darcey, Jim, Dan, Kim, and Karen all agreed to help. Cedena agreed to help Jim write thank you notes for those who have contributed to the Scholarship Fund.

The Board of Directors received a bill for the printing costs of the tri-fold flyers. Jim would like the board to pay for the incurred expenses. There was a discussion on who should pay for the initial costs. Garry made a motion that the expenses on behalf of the Endowment Fund are paid ultimately by the proceeds from the Endowment Fund. The motion passed with a vote of 8-0 (Jim abstained) to have the bills paid for by the proceeds from the Endowment Fund.

Dan may call a special meeting on March 4, 2008 if needed before the spaghetti supper.

Meeting adjourned at 8:58pm.

Respectfully Submitted,



Julie A. Macleod

BUS RIDERSHIP
TOWN OF HAMPDEN

	January	February	March	April	May	June	July	August	September	October	November	December	Total
1999	796	778	1030	896	801	787	776	838	821	874	873	770	10040
2000	592	732	806	723	708	673	675	709	732	748	662	668	8428
2001	661	485	608	646	730	637	529	543	482	677	588	610	7196
2002	626	599	675	691	669	586	610	662	706	826	670	699	8019
2003	717	618	708	713	754	553	837	787	849	1508	1614	1738	11396
2004	1487	1577	1926	1877	1623	1926	1930	2096	2010	1805	1795	1981	22033
2005	1884	1942	2425	2303	2292	2294	2048	2353	2360	2375	2255	2179	26710
2006	2367	2092	2594	2213	2412	2571	2384	2555	2302	2337	2603	2443	28873
2007	2366	2253	2952	2313	2612	2649	2554	2830	2167	2844	2737	2700	30977

A-4-d

A-4-e

Rapid Renewal Transaction Volume Summary
Town of Hampden: Transaction date >= 20080201 and < 20080301

Payment Method	Transaction Count	Transaction Amount	Processing Fees
Credit/Debit Card	0	0.00	0.00
Electronic Check	29	5810.21	0.00
TOTAL	29	5810.21	

Class Code Summary

Class	Count
CR	4
PC	25

Rapid
Renewal
Feb. 2008

FINANCE COMMITTEE MEETING
MINUTES
02/28/08

Attending:

Chairman Tom Brann
Councilor Andrew Colford
Councilor Andre Cushing

Sue Lessard, Town Manager
Public Safety Director, Joe Rogers

The meeting was opened at 7 p.m. by Chairman Brann.

Public Safety Position

The first item discussed was the status of coverage for the firefighter/EMT position that has been covered by call personnel for the past year and a half. Director Rogers explained to the Committee that due to the live-in student leaving for a full-time position in Orono, combined with job changes of the other qualified call personnel who had been filling the shift, we were now down to one call person and the use of overtime with full-time personnel to cover the second person on that shift. Since the council had set the goal of full-time paramedic coverage the Town had worked to complete that without filling the last position with a full-time person. Since it is no longer possible to fill the shift with call people, the Public Safety Director requested permission to advertise for a full time person to fill that spot.

After discussion, it was the consensus of the Committee to recommend to the full Council that the Public Safety Director be allowed to advertise for and fill the firefighter/paramedic slot discussed. Chairman Brann will request that this item be added to the regular agenda of the 03/03/08 Council meeting.

Ambulance Billing

The Town Manager outlined to the Committee what the outstanding receivables were for the ambulance service. A memo that was provided to the Committee is attached to these minutes.

It was the consensus of the Committee to recommend to the Council that all outstanding ambulance receivables prior to 1/1/07 be written off, and that the Finance Committee review ambulance accounts at the end of each subsequent year to determine action necessary to keep the ambulance receivables list updated.

GIS/IT

The Town Manager presented a proposal to the Finance Committee for consideration of making the current GIS/IT position full-time in the next fiscal year. Increasing workload associated with our Information Technology needs across all town departments in addition to continuing work necessary on GIS has created a real need for this position to be made full time. The Town has invested a large sum of money in upgrades to its computer systems and it is necessary not only that we keep up with that commitment –

but that we have in-house expertise that can make sure that we stay up and running at all times, are adequately protected and backed up and that we continue to work on making the Town services more easily accessible through the use of technology. In addition, time is needed to keep the commitment made to GIS and its expanding use as part of planning, assessing, and economic development.

It was the consensus of the Committee to recommend to the full Council authorizing the Town Manager to prepare a 2008 budget with the GIS/IT position as full-time.

Property Tax Rebate Program – Elderly, Long-term Residents.

The Committee discussed the idea of creating a rebate program for property taxes for residents over the age of 65 who have owned property and lived in Hampden for a minimum of fifteen years, with a graduated rebate program increasing to a maximum rebate eligibility after 20 years and a minimum of age 70.. The Committee reviewed information gathered by the Town Manager on programs offered by other Maine communities. In order to proceed with this project, the Town Manager was directed to collect information on how many people at the present time would qualify for this kind of a program and report back to the Committee.

The Town Manager was also instructed as part of the budget preparation process to calculate budget impact based on 1% increment increases in the overall wage and benefits line items.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted –


Susan Lessard, Town Manager

REQUESTS FOR RENEWAL OF VICTUALER'S LICENSES (Expire 3/31/08):

1. Bangor Tennis & Recreation Club, Inc., 60 Mecaw Road
2. Best Western White House Inn, Filibuster Lounge, 155 Littlefield Avenue
3. Dysart's Service d/b/a Dysart's Travel Stop, 366 Coldbrook Road
4. Hampden Blue Canoe, 63 Main Road North
5. McK's Variety, 995 Western Avenue
6. Pizza Gourmet, 60 Main Road North, Suite A
7. R & K Variety, 573 Main Road North
8. DLLS, Inc. d/b/a Subway of Hampden, 7 Western Avenue



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Bangor Tennis and Recreation Club, Inc.
Business Name

Dean Armstrong, GM
Individual

ADDRESS: 60 Mecaw Rd. PHONE: 942-4836

MAP/LOT: Map 10, Lot 47-A DATE: 2/19/08

DEPARTMENT REPORT:

Inspected on February 19, 2008 and found
all Proper Safety requirements to be in Place.

DATE: 2-19-08

BY: [Signature]
Title: Code Enforcement Officer

BY: Keith W. Barnard
Title: Building/Fire Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

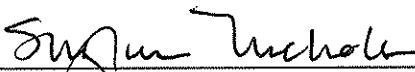
DATE: 12 February 2008 PHONE NUMBER: 207-942-4836

NAME(S): Banger Tennis and Recreation Club, Inc

ADDRESS: 60 Mecaw Road, Hampden

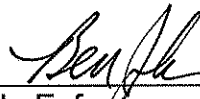
NAME OF BUSINESS: Same

LOCATION OF BUSINESS: Same

SIGNATURE: 

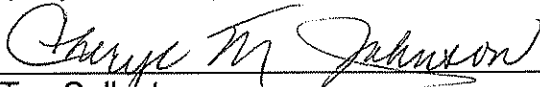
(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.


Code Enforcement Officer


Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.


Tax Collector


Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: **\$50.00** Date Received/Fee Paid: FEB 19 2008 1 \$50.00



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Best Western White House Inn
Filibuster Lounge Peggy Brown
Business Name Individual

ADDRESS: 155 Littlefield Ave. PHONE: 862-3737

MAP/LOT: Map 9, Lot 49-A DATE: 2/26/08

DEPARTMENT REPORT:

Found all proper safety requirements to be in place.

DATE: 3/12/08

BY:

[Signature]
Title: Civil Enforcement Officer

BY:

[Signature]
Title: Fire/Building Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2.21.08 PHONE NUMBER: 862-3737

NAME(S): Best Western White House Inn

ADDRESS: 155 Littlefield Avenue, Bangor, ME 04401

NAME OF BUSINESS: Filibuster Lounge

LOCATION OF BUSINESS: 155 Littlefield Avenue

SIGNATURE: P. Brown

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

[Signature]
Code Enforcement Officer

[Signature]
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

[Signature]
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00 Date Received/Fee Paid: 2/26/08 1 \$50-



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Dysart's Travel Stop
Business Name Individual

ADDRESS: Coldbrook Rd. PHONE: 942-4878

MAP/LOT: Map 14, Lot 6 DATE: 2/14/08

DEPARTMENT REPORT:

Inspected on February 19, 2008 and found
all Proper Safety requirements to be in Place.

DATE: 2-19-08

BY: [Signature]
Title: CEO

BY: Keith W. Barnhard
Title: Fire/Building Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2/11/08 PHONE NUMBER: 942-4878

NAME(S): Dysarts Service

ADDRESS: PO Box 1689, Bangor, Me 04402-1689

NAME OF BUSINESS: Dysarts Travel Stop

LOCATION OF BUSINESS: Coldbrook Rd, Hampden

SIGNATURE: [Signature]

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

[Signature]
Code Enforcement Officer

Keith W. Barnhart
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

[Signature]
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk
Town of Hampden
106 Western Avenue
Hampden, ME 04444**

LICENSE FEE: \$50.00 Date Received/Fee Paid: 2/14/08 1 \$50.00



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Hampden Blue Canoe
Business Name Individual

ADDRESS: 63 Main Rd. North PHONE: 862-6676

MAP/LOT: Map 36, Lots 42-45 DATE: 2/28/08

DEPARTMENT REPORT:

Found all proper safety requirements to be in
place.

DATE: 3/12/08

BY: [Signature]
Title: Code Enforcement Officer

BY: [Signature]
Title: Fire Building Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 02/14/08 PHONE NUMBER: (603) 559-8754

NAME(S): Irving Oil Corporation

ADDRESS: 190 Commerce Way Portsmouth, NH 03801

NAME OF BUSINESS: Hampden BULCANOL

LOCATION OF BUSINESS: 43 Main Rd North, Hampden, ME

SIGNATURE: MICHAEL O'DONNELL

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

BENJAMIN
Code Enforcement Officer

[Signature]
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

CHERYL M. JOHNSON
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00 Date Received/Fee Paid: FEB 28 2008 1 \$50-



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: McK's Variety Ron McKinnon
Business Name Individual

ADDRESS: 995 Western Ave. PHONE: 862-3196

MAP/LOT: Map 7, Lot 42 DATE: 2/14/08

DEPARTMENT REPORT:

Inspected on February 19, 2008 and found
all Proper Safety Requirements to be in Place.

DATE: 2-19-08

BY: [Signature]
Title: CEO

BY: Keith W. Barnhard
Title: Fire/Building Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2/12/08 PHONE NUMBER: 862-3196

NAME(S): Ronald + Barbara McKinnon

ADDRESS: 995 Western Ave Hampden

NAME OF BUSINESS: MCK'S VARIETY

LOCATION OF BUSINESS: 995 Western Ave

SIGNATURE: Barbara McKinnon

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

[Signature]
Code Enforcement Officer

Keith W. Bamford
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

[Signature]
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00 Date Received/Fee Paid: FEB 14 2008 1 \$50-



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Pizza Gourmet Brian Carlisle
Business Name Individual

ADDRESS: 60 Main Rd. North, Ste. A. PHONE: 862-6900

MAP/LOT: Map 36, Lot 17 DATE: 2/22/08

DEPARTMENT REPORT:

Found all proper safety requirements to be in place.

DATE: 3/12/08

BY: [Signature]
Title: Clerk

BY: [Signature]
Title: Building/Fire Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2-19-08 PHONE NUMBER: 207 862 6900

NAME(S): Brian + Cindy Carlisle

ADDRESS: 60 Main Rd No. Ste A,

NAME OF BUSINESS: Pizza Courtmet

LOCATION OF BUSINESS: 60 Main Rd No.

SIGNATURE: [Signature]

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

[Signature]
Code Enforcement Officer

[Signature]
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

[Signature]
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk
Town of Hampden
106 Western Avenue
Hampden, ME 04444**

LICENSE FEE: \$50.00 Date Received/Fee Paid: 2/22/08 1 \$50-



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
- ☒ Application for Victualer's License
- ☐ Application for Off-premises Catering
- ☐ Application for Outdoor Wood-burning Furnace License

NAME: Re. K Variety Kathy Smith
Business Name Individual

ADDRESS: 573 Main Rd. North PHONE: 942-8355

MAP/LOT: Map 27, Lot 32 DATE: 2/14/08

DEPARTMENT REPORT:

Inspected on February 19, 2008 and found
all proper safety requirements to be in place.

DATE: 2-19-08

BY: [Signature]
Title: CEO

BY: Keith W. Barnhard
Title: Fire/Buildings Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2/13/08 PHONE NUMBER: 942-8355

NAME(S): KATHY SMITH

ADDRESS: 915 MAIN ST BRADLEY ME 04411

NAME OF BUSINESS: B+K VARIETY INC

LOCATION OF BUSINESS: 573 MAIN RD NORTH, Hampden

SIGNATURE: Kathy E Smith

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

Bonh
Code Enforcement Officer

Keith W. Barnhard
Fire Inspector/Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.

Cheryl Johnson
Tax Collector

Cosma M. Levard
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00 Date Received/Fee Paid: FEB 14 2008 / \$50-



TOWN OF HAMPDEN
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: 3/17/08
(If applicable)

- ☐ Application for Liquor License
☒ Application for Victualer's License
☐ Application for Off-premises Catering
☐ Application for Outdoor Wood-burning Furnace License

NAME: DLLS, Inc. d/b/a Subway of Hampden Lynn Higgins
Business Name Individual

ADDRESS: 7 Western Ave. PHONE: 862-4477

MAP/LOT: Map 36, Lot 22 DATE: 2/27/08

DEPARTMENT REPORT:

Found all proper safety requirements to be in place.

DATE: 3/12/08

BY:

[Signature]
Title: Code Enforcement Officer

BY:

[Signature]
Title: Fire Building Inspector

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 2/27/08 PHONE NUMBER: 207-862-4477

NAME(S): DHS Inc dba Subway of Hampden

ADDRESS: 7 Western Ave Hampden 04444

NAME OF BUSINESS: Lyan Higgins

LOCATION OF BUSINESS: 335 Pine Tree Rd, Levant 04456

SIGNATURE: Lyan Higgins

(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.

[Signature]
Code Enforcement Officer

[Signature]
Fire Inspector/Building Inspector

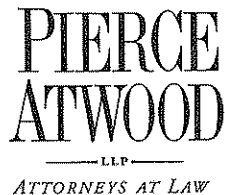
*All sewer user fees and personal property taxes are paid in full to date.

[Signature]
Tax Collector

[Signature]
Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444

LICENSE FEE: \$50.00 Date Received/Fee Paid: FEB 27 2008 1\$50-



C-3-A
Philip F.W. Ahrens

One Monument Square
Portland, ME 04101

207-791-1298 voice
207-791-1350 fax
pahrens@pierceatwood.com
pierceatwood.com

March 3, 2008

Sue Lessard
Town Manager
Municipal Building
106 Western Avenue
Hampden, ME 04444

Re: Hampden Water District

Dear Sue:

We are pleased that the Town of Hampden has engaged us to represent it with regard to its matters relating to the Hampden Water District.

Clients frequently tell us that they find it helpful to receive a written engagement letter spelling out the terms of our representation. This letter and the attached Standard Terms of Engagement for Legal Services detail our standard terms of engagement and our billing arrangements. I ask that you carefully review this letter and the attachment.

Our charges for services are based on hours spent on your matter multiplied by our hourly rates. Our current hourly rates for lawyers at Pierce Atwood who likely will work on this matter include \$335 for Tom Welch and \$290 for Bill Hewitt. Current hourly rates for associates who likely will work on this matter range from \$175 to \$190. I expect Bill will be the lead attorney with assistance from Tom and associates in our Energy Group. The current hourly rate for Patti Aho, who will provide legislative support services, is \$195. For paralegals, our current hourly rates range between \$100 and \$175. Our hourly rates chargeable to you may be increased from time to time.

Pierce Atwood LLP is the largest law firm in Northern New England and, as such, we represent many clients on a regular basis, including Casella Waste Systems and its subsidiaries and affiliates. It is certainly possible that some of our present or future clients will have matters with you in which your interests may conflict during the time that we are representing you, or thereafter. Therefore, as a condition to our undertaking this matter for you, you have agreed that this firm may continue to represent or may undertake in the future to represent existing or new clients (including specifically Casella Waste Systems and its subsidiaries and affiliates) in any

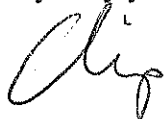
Sue Lessard
March 3, 2008
Page 2

matter that is not substantially related to our work for you on the above-referenced matter, even if the interests of such other clients in those other matters are directly adverse to you. We, however, agree that your prospective consent to conflicting representation contained in the preceding sentence shall not apply to any representation that involves the subject matter of any work we have done for you or which may involve the use of confidential information we have obtained through our representation of you.

To indicate that the Town of Hampden has reviewed and accepted this letter and the attached Standard Terms of Engagement, please sign in the space provided below on the enclosed copy of this letter and return it to me.

We appreciate your confidence in this law firm as expressed by your choosing us to represent you. We look forward to working with you on this matter.

Very truly yours,



Philip F.W. Ahrens

PFA/dcu

cc: Thomas A. Russell, Esq.

I have read carefully this letter and the Pierce Atwood Standard Terms of Engagement for Legal Services and agree to their terms.

Town of Hampden

By: Sue Lessard, Town Manager

Date

Subject: RE: Hampden Water District Rate Case 2007-438**From:** "Sarah Tracy" <stracy@bernsteinshur.com>**Date:** Wed, March 12, 2008 9:44 am**To:** hampden@midmaine.com ([more](#))**Cc:** Karen.Geraghty@maine.gov**Priority:** Normal**Options:** [View Full Header](#) | [View Printable Version](#) | [Download this as a file](#) | [View Message details](#)

On behalf of the Hampden Water District and its General Manager, Cameron Torrey, I would like to respond to Sue Lessard's March 10, 2008 email sent to the parties and the PUC Advisory Staff to the HWD rate case regarding a comment made by Mr. Torrey in a Bangor Daily News article.

First, I apologize for the delay in responding to all of you. I recognize that the Town raised an important concern and when I received Ms. Lessard's emails, I made every effort to make contact with the District to make sure they were aware of this issue. However, Cam Torrey went into surgery late Monday morning and was unavailable until this morning (he's still in the hospital) and Jim Conley is in Las Vegas this week. I needed to speak with the District before we could respond. So please pardon the delay. It was and is not a comment on the concerns raised by the Town in Ms. Lessard's email.

Second, Cam Torrey's comment in the Friday, March 7, 2008 Bangor Daily News article highlighted by Ms. Lessard was a passing comment that was made in the context of a greater discussion about how the District would allocate its assets in the coming year. There was not much in-depth discussion of that particular hydrant issue and while we can understand the Town's concern in light of how the comment was reported, further elaboration is required.

The Hampden Water District will continue to maintain hydrants in the coming year to the same level that it has in the recent past. If a hydrant is broken beyond repair, the District will replace it with a new hydrant. Where a hydrant is in need of repair and it is possible to put new "guts" in it rather than entirely replacing the hydrant, the District will likely elect to repair the hydrant (vs. the replacement) - as long as the repair would not compromise the quality of the hydrant and as long as the repair would result in a reasonable cost savings to the District. This is consistent with the District's current practice of favoring repair over replacement where appropriate.

As always, the quality of Hampden's water system remains the utmost priority of the District. The District's desire to service the water system and its equipment to ensure the high quality of the system also remains paramount. The District will continue to work in the coming year to allocate its resources to the best of its ability to make sure that this quality is not diminished.

I hope that this response puts the concerns of the Town to rest. Cam has also called Ms. Lessard this morning to address her concerns directly, but since Cam is still in the hospital, he authorized me to send out this response to keep the other parties and the PUC Advisory Staff in the loop. I would be happy to respond to any questions that the Town or the other parties or PUC staff may have.

Sincerely,
Sarah Tracy

Sarah Tracy
Attorney at Law

Confidentiality notice: This message is intended only for the person to whom addressed in the text above and may contain privileged or confidential information. If you are not that person, any use of this message is prohibited. We request that you notify us by reply to this message, and then delete all copies of this message including any contained in your reply. Thank you.

IRS notice: Unless specifically indicated otherwise, any tax advice contained in this communication (including any attachments) was not intended or written to be used, and cannot be used, for the purpose of (a) avoiding tax-related penalties under the Internal Revenue Code, or (b) promoting, marketing, or recommending to another party any transaction or matter addressed herein.

-----Original Message-----

From: hampden@midmaine.com [mailto:hampden@midmaine.com]
Sent: Monday, March 10, 2008 12:46 PM
To: Paulina.Collins@maine.gov; Stephani.Morancie@maine.gov; Lucretia.Smith@maine.gov; William.C.Black@maine.gov; Pat Scully; tar@frrlegal.com; khourgoin@heccpa.com; ronald.norton@maine.edu; Sarah Tracy; c.torrey@tds.net; rick@fireworksmaine.com
Cc: Karen.Geraghty@maine.gov
Subject: Hampden Water District Rate Case 2007-438

Hampden Water District Rate Case 2007-438 rick@fireworksmaine.com
tar@frrlegal.com pscully@bernsteinshur.com stracy@bernsteinshur.com
khourgoin@heccpa.com William.C.Black@maine.gov Lucretia.Smith@maine.gov
Stephani.Morancie@maine.gov c.torrey@tds.net Paulina.Collins@maine.gov
ronald.norton@maine.edu Karen.Geraghty@maine.gov

The purpose of this email is to enter into the record a copy of the Bangor Daily News article that was published the day after the settlement conference of March 6, 2008. As was discussed at the settlement conference, the large majority of changes made to the pro forma were the result of corrections - not reductions. There were items that were expensed that should have been capitalized, overstatements of salaries, and use of such things as a cola associated with the Supplies line item that is not a normal and customary practice in rate filings with the PUC.

The only line that really caused much dissension was related to supplies and materials, and the contested reduction in that line item was more than compensated for by the District's decision to up the contingency amount. Therefore, that line item is, in effect, intact - and the District still has the availability of the original 2.5% contingency.

Based on that information - I was somewhat surprised to learn the very day after the settlement that due to the changes to the proposed rate structure the District would likely not be changing any fire hydrants this coming year. On Thursday, March 6th, when Trustee Chair James Conley indicated the District's willingness to accept the proposed settlement, he stated that it was done in a spirit of cooperation with the Town. In all honesty, it feels like that cooperative spirit was very short-lived. As the 30% payer of District operating costs - what it

feels like is that because the Town acted as an intervener - the first thing that isn't going to happen no matter what the cost - is upgrades to the hydrant system.

Clearly the District can make any choices it wishes in how to spend the money that was agreed to as part of this rate filing, since it is my understanding from the Water District General Manager that the budget itself is merely a document used to create the annual filing to PUC and that unlike municipal budgeting, there is no requirement to stay within any particular line item. The only thing that really matters is the overall bottom line. I know that none of this changes anything. However, after all the work that went into this regulatory review by all parties, I wanted this on record.

Thank you, in advance, for your attention.

Susan Lessard
Town Manager
Town of Hampden
106 Western Avenue
Hampden, Maine 04444
Phone: (207) 862-3034
Fax: (207) 862-5067
email: hampden@midmaine.com

Hampden Water District Rate Case 2007-438

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Karen.Geraghty@maine.gov

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Town Manager
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106 Western Avenue
Hampden, Maine 04444
Phone: (207) 862-3034
Fax: (207) 862-5067
email: hampden@midmaine.com

C-3-C

TO: Finance Committee
FROM: Sue Lessard, Town Manager
DATE: February 28, 2008
RE: Ambulance Billing

After reviewing ambulance billing records and payments, I am requesting that the Finance Committee consider recommending to the full council that all outstanding ambulance accounts prior to 01/01/07 be abated. That total amount of money amounts to \$22,712.46 of the total outstanding amount of \$59,574.22 and claims that date back to 2003. The vast majority of these claims are those for people who have no health insurance (80%). The other 20% is comprised of the difference between what the bill was and what insurance paid on those bills.

Tammy Ewing, our part time staff person is doing an excellent job of keeping the accounting for these billings up to date. Although Bangor Fire bills for us, posting the payments, dealing with the insurers, and answering questions from customers falls to Tammy. Now that she has 'cleaned up' our billing so that we know what actually is outstanding, we can take steps to make this receivable realistic by writing off the older bills that will never be collected. It is the view of our auditors that a receivables list should be realistic. If we clean up the list now and revisit it annually, we should be able to accomplish that.

*Committee recommendation of Finance
agreed to bring this as an ought-to-pass
to the Council
SAL*

2009 BUDGET WORKSHOP SCHEDULE**PROPOSED 03/12/08**

<u>DATE</u>	<u>TIME</u>	<u>DEPARTMENTS</u>
04/28/08	7:00 p.m.	Public Safety Police Non-Department Utilities Fire Administration Assessing/Planning/CEO Municipal Building Tax Collector Municipal Elections
5/5/08	7:00 p.m. (Council)	Recreation Pool Library
5/12/08	6:00 p.m.	Highway Solid Waste Municipal Garage Buildings & Grounds Marina Economic Development Revenues
5/19/08	7:00 p.m. (Council)	Town Council Communications GIS/IT
5/27/08	7:00 p.m.	Debt Service Reserves/Capital Budget Social Services
6/05/08	7:00 p.m. (Council)	Discussion of Budget overview
6/06/08	7:00 p.m.	Additional Meeting, If necessary
6/19/08	7:00 p.m. (Council)	Public Hearing – Final Budget Adoption

TO: Hampden Town Council
FROM: Sue Lessard, Town Manager
DATE: March 12, 2008
RE: Hours of Operation

The purpose of this memo is to discuss Town Office hours of operation. At the present time, the Town Office is open from 8:00 a.m. until 4:30 p.m. from January 1st through March 31st, and 8 a.m. until 5 p.m. from April 1st through December 31st. That has been the schedule since the Town Office opened in this building more than fifteen years ago. Internally, staff has discussed this for a number of years and it is their hope that the Town Council will approve a change that standardizes the office hours from 8 a.m. until 4:30 p.m. year round. That schedule allows for the general public to use our services in person for 42.5 hours each week.

The State of Maine, which governs all that we do in terms of vehicle registrations, boat/atv/snowmobile registrations, and hunting/fishing licenses and as a resource for vital statistics and voter registration information – closes at 4:30 p.m. So do the surrounding full-service communities of Bangor, Old Town, Orono, and Veazie.

Although I understand that there have been discussions about people who say they have difficulty accessing our services, in reality, I think that if we did a better job of educating people, they would understand that nearly all of our services are available either online, through the mail, or via the drop-off box out front – or with a simple phone call to the office to let us know what they need. From April through December of last year I asked staff to keep an informal tally of the number of customers who actually came in to the office after 4:30 p.m. and the number averaged less than one per week over the time period.

With the 5 p.m. closing, staff has traditionally been allowed to 'rotate' half-hour lunches with full hour lunches on the days that they are required to stay until 5 p.m. Due to the low to nonexistent volume of customers, one staff person has stayed until 5. Recently there have been a number of occasions in other municipal offices in other states where employees were robbed or injured and as the economy gets tighter the odds of that occurring increase. In fact, not too long ago, we had an incident in which an employee here was threatened and since that time all staff has had concerns about the upcoming need to stay until 5 p.m. after March 31st. I cannot justify making all the staff sit here until five without customers but I also cannot disregard the safety concerns of those who are uncomfortable being here alone. Although Public Safety is in the rear of this building, there is not always an officer in the building. Closing the office at 4:30 p.m. year round would save in heating, cooling and electrical costs as well.

We have an office staff that is experienced and meticulous in their duties and that seeks to provide excellent customer service to the townspeople. This request would standardize our office hours year round and standardize lunches at half an hour. We would use the next newsletter as a vehicle in which to 'get the word out' about how residents can access our services beyond the 'walk-in' way as well. The staff thanks you for your serious consideration of this request.

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Subject: 2008 Souadabscook Stream Canoe Race

From: "james mabee" <jrmabee@roadrunner.com>

Date: Mon, March 10, 2008 2:26 pm

To: hampden@midmaine.com

Priority: Normal

Options: [View Full Header](#) | [View Printable Version](#) | [Download this as a file](#)

Dear Susan,

Thank you for putting us on the town council meeting agenda for March 17. This years races will be held April 12th, the sprints start at 9:00 AM, the downriver at 12:00 Noon. There is more information available if you visit the Maine Canoe and Kayak Racing Organization (MaCKRO) website at <http://mackro.org>. Please feel free to get a hold of Gary or I if you need more information.

Thanks again,

J.R. Mabee

Attachments:

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0.4 k [text/plain]

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[Hampden permission 2008.doc](#)

34 k [application/msword]

[Download](#)

A.C.A.N.E.
271 Kenduskeag Ave.
Bangor, ME 04401
March 10, 2008

Susan Lessard
Town of Hampden
106 Western Ave.
Hampden, ME 04444

Dear Susan,

My name is James (J.R.) Mabee; I am a member of the ACANE (American Canoe Association New England). For the past few years I have been obtaining permits for the canoe races our organization holds in the state of Maine from the Dept. of Inland Fisheries and Wildlife (IF&W). IF&W has requested we get permission from the municipalities that our events are held in, on the municipalities' letterhead.

The Souadabscook Stream canoe race and sprints course start and finish in the town of Hampden. The race director for these events is Gary Brooks; his contact number is (207)478-8469. The events are scheduled for Saturday April 12, 2008. Our organization gets liability insurance coverage for our events through the ACA (American Canoe Association) which covers paddle sport events like this throughout the United States. We also always communicate with the Town of Hampden Police Department regarding the event and any concerns they may have.

If you need more information regarding the event or liability coverage please feel free to contact me. My phone number is (207)942-0601, or email jrmabee@roadrunner.com.

Sincerely,

James R. Mabee

Submitted to Bob:

10 March 2008

Town of Hampden Charter & Ordinance Committee
Chairman Matthew Arnett
Councilor Shannon Cox
Councilor Andre Cushing
Robert Osborne, Town Planner

Dear Committee Members,

This letter serves as a request for the Charter and Ordinance Committee to address an item in the Subdivision Ordinance. The issue at hand is the lack of requirement within the ordinance for geographically referenced digital material to be submitted with the subdivision application. It is my belief that in order to fully support the advancement of GIS (Geographic Information Systems) within the Town of Hampden, that *all* site development projects, starting with subdivisions, should be required to submit plans in a digital format that is referenced with Earth coordinates.

Subdivision projects already require locating wetlands via GPS (Geographic Positioning System), and are often sub-meter or better in accuracy. Survey lines are also often referenced using GPS. A recent site plan I observed included elevations taken with sub-centimeter GPS accuracy. For some reason, this geographically referenced information is not required to be submitted to the town for incorporation into the town's GIS. I would like to request that the committee consider changing the subdivision ordinance to require the submission of digitally earth-referenced materials.

Please see enclosed standard requirements for details. Please let me know if you have any questions or need further information. Thank you for your time.

Regards,



Gretchen Heldmann
GIS/IT Specialist

cc: Susan Lessard, Town Manager

Enc: Digital Submission Guidelines

Digital Submission Guidelines

The information that should be submitted at a minimum should include:

- Property lines
- Wetlands
- Elevations

The preferred coordinate system is:

- Projection: UTM (Universal Transverse Mercator), Zone 19 meters
- Datum: NAD (North American Datum) 83

Other acceptable coordinate systems:

Projections:

- US State Plane Coordinate Systems, 1983 (feet) Maine 1801 Eastern Zone
- Latitude/Longitude

Datums:

- NAD 83
- NAD 27

If the preferred coordinate system cannot be used, reason should be given as to why information cannot be submitted in the preferred coordinate system.

Files should be submitted in one of the following formats:

- .tab MapInfo table file (including .dat, .id, .map, .ind if applicable)
- .dwg AutoCAD drawing file
- .shp ESRI Shapefile (including .prj, .sbn, .sbx, .shx, & .dbf if applicable)

Metadata should be included, if available.

Files should be submitted on a CD or DVD with the first application. [Digital formats of preliminary plans that staff can overlay on our high-resolution aerial photos will greatly help in our ability to identify potential problems.]